



FRAMEWORK

Before You Adopt

Run this before rolling out any AI tool.

AI tool or feature:

What decision will this tool touch?

What does it do by default that we never chose?

What does our account tier actually expose about our data?

Who owns the output?

Who do we call when it is wrong?

If any question above is unanswered:

You are not ready to adopt.

Keep this with the contract. The next person to renew it will need it.

Free to use and adapt.